

CITY LAND BANK'S DISBURSEMENT REQUEST AND AFFIDAVIT
(To be delivered to County Land Bank before each Work Plan Disbursement)

1. PROJECT: Work Plan 2023
2. PREMISES: City of Erie, Erie County, Pennsylvania
3. PERIOD TO: February 29, 2024
4. TOTAL WORK PLAN AMOUNT: **\$589,500.00**

The Undersigned, the authorized representative of Erie Land Bank (the "City Land Bank"), having made due investigation as to the matters set forth in this Request and Affidavit (sometimes referred to herein as "Disbursement Request") and to induce Erie County Land Bank ("County Land Bank") to make the Current Work Plan Disbursement Request as set forth on line 6 above to City Land Bank pursuant to the terms of the Cooperation Agreement dated November 29, 2018, and subsequent Work Plan II, approved by the County Land Bank November 15, 2022, (collectively the "Work Plan Agreement") and in conjunction with the attached receipts, invoices or such other form of supporting documentation as is acceptable to the County Land Bank, after being duly sworn, does depose and state:

1. Work Plan Disbursement Request. City Land Bank hereby requests that the County Land Bank make a Disbursement on the Work Plan in the amount of the Current Work Plan Disbursement Request as set forth on line 6 above and does hereby represent and certify to the County Land Bank that the City Land Bank is entitled to receive such Current Work Plan Disbursement Request under the terms of the Work Plan Agreement.

2. Representations and Warranties. All representations and warranties contained in the Work Plan Agreement and the other documents executed and delivered pursuant to the Work Plan Agreement (collectively with the Work Plan Agreement, the "Work Plan Documents") are true and accurate in all material respects as of the date of this Agreement.

3. No Event of Default. No Event of Default exists under any Work Plan Documents, and no event or condition has occurred and is continuing or existing, or would result from the Disbursement about to be made, which, with the lapse of time or the giving of notice, or both, would constitute such an Event of Default.

4. Performance Continuous. Performance of the Work on the Project has been carried on with reasonable dispatch and has not been discontinued at any time for reasons within the control of City Land Bank.

5. Work on Schedule. The Work is progressing in such manner so as to insure completion of the Work in substantial accordance with the Work Plan on or before the Project Completion Date.

6. Disbursements Applied to Work Plan Costs. All funds received from County Land Bank previously as Disbursements under the Work Plan Agreement have been expended (or are being held in trust) for the sole purpose of paying costs of the scope of the Work Plan ("Costs") previously certified to County Land Bank in Disbursement Requests. No part of said funds has been used, and the funds to be received pursuant to this Disbursement Request shall not be used, for any other purpose. No item of Costs previously certified to County Land Bank in a Disbursement Request remains unpaid as of the date of this Affidavit.

7. Statements Truthful; Costs Accurate; Disbursements to Pay Costs. All of the statements and information set forth in the Disbursement Request being submitted to County Land Bank with this affidavit are true and correct in every material respect at the date of this affidavit. All Costs certified to County Land Bank in this Disbursement Request accurately reflect the precise amounts due. Where such Costs have not yet been billed to City Land Bank, they accurately reflect City Land Bank's best estimates of the amounts that will become due and owing during the period covered by the Disbursement Request. All the funds to be received pursuant to this Disbursement Request shall be used solely for the purposes of paying the items of Cost specified in this Disbursement Request or for reimbursing City Land Bank for such items previously paid by City Land Bank.

8. No Impairment of City Land Bank's Ability to Perform. Nothing has occurred which has or may substantially and adversely impair the ability of City Land Bank to meet its obligations under the Work Plan Documents.

9. No Prior Work Plan Requisition for Expenses. None of the items of expense specified in this Disbursement Request submitted with this Affidavit have previously been made the basis of any Disbursement Request by City Land Bank or of any payment by County Land Bank.

10. Aggregate Cost of Completion of Project. The estimated aggregate cost of completing the Project is \$410,000.00.

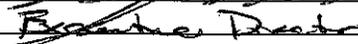
11. All Preconditions to Disbursement Have Been Satisfied. All conditions to the Disbursement which is to be made in accordance with this Disbursement Request (in addition to those conditions to which reference is made in this Work Plan Disbursement Request) have been met in accordance with the terms of the Work Plan Agreement.

12. Terms. The capitalized terms used in this Disbursement Request and Affidavit, not otherwise defined herein, have the meaning given to them in the Work Plan Agreement. This affidavit is subject to and incorporates the terms of the Work Plan Agreement.

Witness:



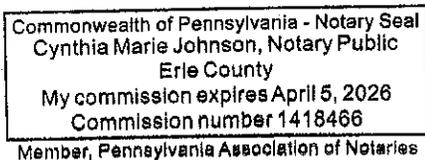
ERIE LAND BANK

By: 
Title: 

Sworn to before me this 15 day
of MARCH, 2024.


Notary Public

(SEAL)



INVOICE

Erie Land Bank
626 State Street, Room 107
Erie, PA 16501

adecker@redeveloperie.org



ERIE LAND BANK

Erie County Land Bank

Bill to

Erie County Land Bank
150 East Front Street
Erie, PA 16507

Invoice details

Invoice no.: 1127
Terms: Net 30
Invoice date: 03/13/2024
Due date: 04/12/2024

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		11 Admin Fees PPE 02102024		1	\$6,714.34	\$6,714.34
2.		11 Admin Fees PPE 02242024		1	\$8,166.97	\$8,166.97
3.		11 Condemnation Acquisition Marsh Schaaf_2321 Cameron Rd_prepare for hearing, Motion to Stay, lien satisfaction, condemnation fee, attorney communication		1	\$2,384.52	\$2,384.52
4.		11 Legal Fees Marsh Schaaf_Jan 2024 retainer fee		1	\$500.00	\$500.00
5.		11 Software/Equipment Hagan_1/5 monthly copies charge, Feb 2024		1	\$58.21	\$58.21
6.		11 Software/Equipment Toshiba_1/5 copier rental, March 2024		1	\$33.70	\$33.70
7.		11 Software/Equipment Werkbot_March 2024		1	\$79.00	\$79.00
8.		11 Software/Equipment QBO_March 2024		1	\$63.60	\$63.60
9.		11 Office Supplies Amazon_flesh drives, power strip, monitor mount		1	\$105.44	\$105.44

10.	11 Office Supplies Amazon_binder	1	\$19.55	\$19.55
11.	11 Office Supplies Amazon_hole punch, power strip, USB hub	1	\$51.59	\$51.59
12.	11 Office Supplies Amazon_desk fan	1	\$13.99	\$13.99
13.	11 Insurance Great Lakes Insurance_general liability	1	\$471.74	\$471.74
14.	11 Telephone J Huff_Feb 2024 phone stipend	1	\$50.00	\$50.00
15.	11 Telephone A Snippert_Feb 2024 phone stipend	1	\$50.00	\$50.00
Total			\$18,762.65	

**FINANCIAL REPORTING
ERIE LAND BANK**

Grant Agreement Number:		WORK PLAN 2023			
Grant Organization:		Erie Land Bank			
Report Period:		2/29/2024			
BUDGET CATEGORIES*	G/L #	NEGOTIATED BUDGET	APPROVED DRAWDOWNS THIS PERIOD*	CUMULATIVE DRAWDOWNS TO DATE*	AVAILABLE BALANCE
1. RACE Administration & Staffing	6000	137,574.57	14,881.31	118,162.40	19,412.17
2. Demolition	6836	0.00		0.00	0.00
3. Tax Sale Acquisition	6837	25,000.00		22,805.66	2,194.34
4. Condemnation/Acquisition	6838	63,000.00	2,384.52	29,134.50	33,865.50
5. Seasonal Maintenance	6840	27,000.00		15,502.60	11,497.40
6. Board & Seal	6841	32,500.00		3,588.81	28,911.19
7. Trash Removal / Clean	6842	24,000.00		6,660.00	17,340.00
8. Rehabilitation	6843	20,000.00		0.00	20,000.00
9. Environmental Abatement	6844	30,000.00		0.00	30,000.00
10. Professional Legal Fees	6201	12,000.00	500.00	7,820.47	4,179.53
11. Professional/Other Services	6206	6,000.00		27.36	5,972.64
12. Utilities	6460	0.00		0.00	0.00
13. Software/Equipment	6430	19,000.00	234.51	16,529.16	2,470.84
14. Audit	6200	5,000.00		0.00	5,000.00
15. Office Supplies	6400	6,800.00	190.57	6,374.23	425.77
16. Travel	6103	6,364.75		6,364.75	0.00
17. Postage	6401	800.00		11.17	788.83
18. Advertising	6403	1,500.00		0.00	1,500.00
19. Education / Meetings	6101	3,760.68		3,760.68	0.00
20. Insurance	6300	7,000.00	471.74	3,701.51	3,298.49
21. Memberships/Subscriptions	6402	1,200.00		1,182.99	17.01
22. Telephone	6450	1,000.00	100.00	730.00	270.00
10. TOTALS*		429,500.00	18,762.65	242,356.29	187,143.71

#14

I certify that all expenditures reported (or payment requested) are for appropriate purposes and in accordance with the provisions of the application and award documents.

April Decker, Director of Finance and Administration

(Name of Individual Completing this Form)

(Signature of Individual Completing this Form)

03/13/2024

PPE 02/10/2024

EIB

Employee	Hourly Rate	Dental	STD	Life Ins	Vision	Medical	457(b) ER	Salary	Base Rate	Subtotal	Hours	Subtotal	Total w/PTO
Conrad, Angel	\$ 27.262	274.08	318.00	100.32	52.44	9,352.32	1,520.00	\$38,000.00	\$20.88	\$ 49,617.16	8	\$ 218.10	\$ 242.33
Davis, Tracy	\$ 30.096	274.08	299.16	76.08	52.44	9,352.32	1,720.00	\$43,000.00	\$23.63	\$ 54,774.08	7	\$ 210.67	\$ 226.87
Decker, April	\$ 46.491	274.08	476.88	97.56	52.44	9,352.32	2,860.00	\$71,500.00	\$39.29	\$ 84,613.28	11	\$ 511.40	\$ 568.22
Huff, Jacob	\$ 34.098	274.08	337.32	42.60	52.44	9,352.32	2,000.00	\$50,000.00	\$27.47	\$ 62,058.76	45	\$ 1,534.42	\$ 1,704.91
Johnson, Cynthia	\$ 33.137	274.08	436.80	273.60	52.44	9,352.32	1,920.00	\$48,000.00	\$26.37	\$ 60,309.24	17	\$ 563.33	\$ 571.49
Perschka, Kristina	\$ 30.149	274.08	359.88	113.16	52.44	9,352.32	1,720.00	\$43,000.00	\$23.63	\$ 54,871.88	35	\$ 1,055.23	\$ 1,507.47
Snippert, Aaron	\$ 70.112	0.00	380.28	97.08	152.16	27,000.00	6,975.00	\$93,000.00	\$51.10	\$ 127,604.52	27	\$ 1,893.03	\$ 1,893.03

\$ 271.35

\$ 493,848.92

150 \$ 5,986.18

\$ 6,714.34

Employee	Hourly Rate	PTO Hours	% of time	Total
Conrad, Angel	27.262	7.00	12.70	\$ 24.23
Davis, Tracy	30.096	5.00	10.77	\$ 16.21
Decker, April	46.491	7.00	17.46	\$ 56.82
Huff, Jacob	34.098	7.00	71.43	\$ 170.49
Johnson, Cynthia	33.137	1.00	24.64	\$ 8.16
Perschka, Kristina	30.149	21.00	71.43	\$ 452.24
Snippert, Aaron	70.112	0.00	38.57	\$ -

\$ 728.16

EMPLOYEE NAME:

Angel Conrad

EMPLOYEE SIGNATURE

Angel A. Conrad

RACE BIWEEKLY TIME REPORT

REVISED 8/14/09
GRANT PROGRAM

CDBG HOUSING REHAB-SINGLE 21-49

CDBG HOUSING REHAB-SINGLE CD 21-46

	1/14/24 SUN	1/29/24 MON	1/30/24 TUE	1/31/24 WED	2/1/24 THU	2/2/24 FRI	2/3/24 SAT	2/4/24 SUN	2/5/24 MON	2/6/24 TUE	2/7/24 WED	2/8/24 THU	2/9/24 FRI	2/10/24 SAT	TOTAL
CDBG TOTAL HOURS															0.00
ARPA Admin		7.00	3.00	7.00	7.00	7.00			7.00	6.00	4.00	7.00			55.00
East Bayfront Greenway/Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
COUNTY CDBG															0.00
Loan Programs															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank			4.00							1.00	3.00				8.00
Industrial Bright															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please note):															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	0.00	0.00	63.00
HOLIDAY															0.00
VACATION															7.00
PERSONAL															0.00
FUNERAL BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

Angel Conrad
Finance

RACE BIWEEKLY TIME REPORT

REVISED 8/4/09
GRANT / PROGRAM

EMPLOYEE NAME:

Tracy Davis

EMPLOYEE SIGNATURE



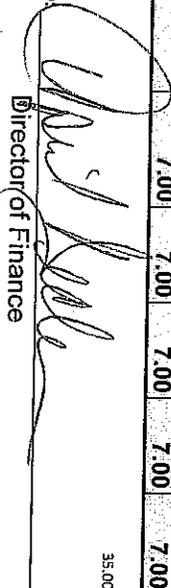
	SUN	1/29/24 MON	1/30/24 TUE	1/31/24 WED	2/1/24 THU	2/2/24 FRI	2/3/24 SAT	2/4/24 SUN	2/5/24 MON	2/6/24 TUE	2/7/24 WED	2/8/24 THU	2/9/24 FRI	2/10/24 SAT	TOTAL
CDBG TOTAL HOURS	-														
ARPA Admin		7.00	4.00	7.00	7.00	7.00			7.00	3.50	3.50	5.00	7.00		0.00
East Bayfront Greenway Trail Project															58.00
Home Services															0.00
LHRD Grant															0.00
COUNTY CDBG															0.00
Loan Programs															0.00
PA State Lead Grant															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank										3.50	3.50				0.00
Industrial Blight															7.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please note):															0.00
SUBTOTAL WORKED HOURS		7.00	4.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	5.00	7.00	0.00	65.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR			3.00												0.00
JURY DUTY												2.00			5.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED:



Director of Finance

RACE BIWEEKLY TIME REPORT

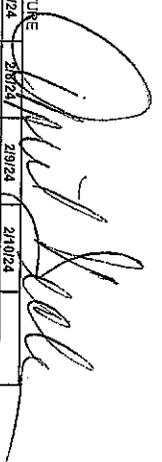
February 10, 2024 PPE

REVISIONS REVISED BY/DATE GRANT / PROGRAM	EMPLOYEE NAME: April Decker														TOTAL	
	SUN	1/29/24 MON	1/30/24 TUE	1/31/24 WED	2/1/24 THU	2/2/24 FRI	2/3/24 SAT	2/4/24 SUN	2/5/24 MON	2/6/24 TUE	2/7/24 WED	2/8/24 THU	2/9/24 FRI	2/10/24 SAT		
CDBG TOTAL HOURS																
ARPA Admin		7.00		5.00	7.00	5.00			7.00	5.00	7.00	4.00	5.00			52.00
East Bayfront Greenway / Fall Project																0.00
Home Services																0.00
LHND Grant																0.00
COUNTY CDBG																0.00
Loan Programs																0.00
State Bank Grant																0.00
ACT 137																0.00
Whole Home																0.00
Land Bank				2.00		2.00				2.00		3.00	2.00			11.00
Industrial/Blight																0.00
OWB Keystone, Renaissance, PNC																0.00
HACE (Housing Authority)																0.00
OTHER (please notate):																0.00
SUBTOTAL WORKED HOURS		7.00	0.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00	0.00		63.00
HOLIDAY																0.00
VACATION																0.00
PERSONAL						7.00										7.00
FUNERAL-BEREAVEMENT																0.00
SICK/DOCTOR																0.00
JURY DUTY																0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00			70.00

EMPLOYEE NAME:

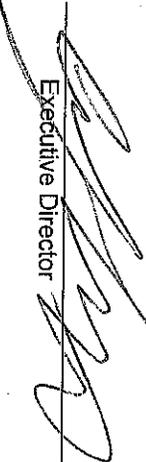
April Decker

EMPLOYEE SIGNATURE



APPROVED:

Executive Director



35.00

35.00

70.00

RACE BIWEEKLY TIME REPORT

REVISED 8/14/09
GRANT/ PROGRAM

EMPLOYEE NAME: Jacob Huff

EMPLOYEE SIGNATURE



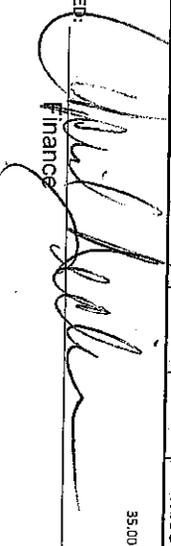
	SUN	1/29/24 MON	1/30/24 TUE	1/31/24 WED	2/1/24 THU	2/2/24 FRI	2/3/24 SAT	2/4/24 SUN	2/5/24 MON	2/6/24 TUE	2/7/24 WED	2/8/24 THU	2/9/24 FRI	2/10/24 SAT	TOTAL
ARPA Admin		2.00	2.00	2.00	2.00	2.00				2.00	2.00	2.00	2.00		18.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
COUNTY CDBG															0.00
Loan Programs															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank		5.00	5.00	5.00	5.00	5.00				5.00	5.00	5.00	5.00		45.00
Industrial Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please notate):															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	0.00	0.00	0.00	7.00	7.00	7.00	7.00	0.00	63.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR									7.00						7.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED:



Finance

RACE BIWEEKLY TIME REPORT

REVISED 8/14/09
GRANT / PROGRAM

CDBG HOUSING REHAB- SINGLE E 21-4y

CDBG HOUSING REHAB- SINGLE CD 21-4z

EMPLOYEE NAME: Cynthia Johnson

EMPLOYEE SIGNATURE: *Cynthia Johnson*

	SUN	1/29/24 MON	1/30/24 TUE	1/31/24 WED	2/1/24 THU	2/2/24 FRI	2/3/24 SAT	2/4/24 SUN	2/5/24 MON	2/6/24 TUE	2/7/24 WED	2/8/24 THU	2/9/24 FRI	2/10/24 SAT	TOTAL
CDBG TOTAL HOURS															0.00
ARRA Admin		5.00	6.00	6.00	3.00	3.00			6.00	3.00	5.00	5.00	4.00		46.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
COUNTY CDBG															0.00
Loan Programs															0.00
ACT 137						3.00				3.00					6.00
Whole Home															0.00
Land Bank		2.00	1.00	1.00	4.00	1.00			1.00	1.00	2.00	2.00	2.00		17.00
Industrial Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please notate):															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	6.00	0.00	69.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR													1.00		1.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED:

[Signature]

Finance

PPE
February 10, 2024

RACE BIWEEKLY TIME REPORT
REVISED 8/14/09
GRANT PROGRAM

EMPLOYEE NAME:

Kristina Perschka

EMPLOYEE SIGNATURE



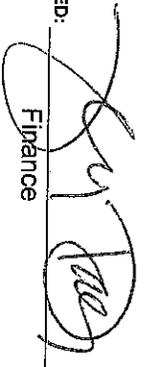
	SUN	1/29/24 MON	1/30/24 TUE	1/31/24 WED	2/1/24 THU	2/2/24 FRI	2/3/24 SAT	2/4/24 SUN	2/5/24 MON	2/6/24 TUE	2/7/24 WED	2/8/24 THU	2/9/24 FRI	2/10/24 SAT	TOTAL
CDBG TOTAL HOURS	-														0.00
ARPA Admin		2.00	2.00	2.00	2.00	2.00									14.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
COUNTY CDBG															0.00
Loan Programs															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank		5.00	5.00	5.00	5.00	5.00			5.00	5.00					35.00
Industrial Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please notate):															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	0.00	0.00	0.00	0.00	49.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL											7.00				7.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR												7.00			7.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00	7.00	70.00

35.00

35.00

70.00

APPROVED:



Finance

PPE
February 10, 2024

RACE BIWEEKLY TIME REPORT

REVISED 8/14/09
GRANT PROGRAM

	EMPLOYEE NAME: Aaron Shippert							EMPLOYEE SIGNATURE							TOTAL
	SUN	1/29/24 MON	1/30/24 TUE	1/31/24 WED	2/1/24 THU	2/2/24 FRI	2/3/24 SAT	2/4/24 SUN	2/5/24 MON	2/6/24 TUE	2/7/24 WED	2/8/24 THU	2/9/24 FRI	2/10/24 SAT	
CDBG TOTAL HOURS															
ARPA Admin		2.00	3.00	2.00	4.00	4.00			2.00	3.00	4.00	3.00	7.00		24.00
East Bayfront Greenway Trail Project						2.00			3.00						15.00
Home Services															0.00
LHRD Grant															0.00
COUNTY CDBG															0.00
PA State Lead Grant		1.00			1.00					2.00					4.00
ACT 137															0.00
Whole Home															0.00
Land Bank		4.00	4.00	5.00	2.00	1.00			2.00	2.00	3.00	4.00			27.00
Industrial Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please notate):															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00	0.00	70.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED: *[Signature]*
Finance Director

PPE 02/24/2024

ELB

Employee	Hourly Rate	Dental	STD	Life Ins	Vision	Medical	457(b) ER	Salary	Base Rate	Subtotal	Hours	Subtotal	Total w/PTO
Conrad, Angel	\$ 27.262	274.08	318.00	100.32	52.44	9,352.32	1,520.00	\$38,000.00	\$20.88	\$ 49,617.16	19.5	\$ 531.61	\$ 1,908.35
Davis, Tracy	\$ 30.096	274.08	299.16	76.08	52.44	9,352.32	1,720.00	\$43,000.00	\$23.63	\$ 54,774.08	4	\$ 120.38	\$ 123.92
Decker, April	\$ 46.491	274.08	476.88	97.56	52.44	9,352.32	2,860.00	\$71,500.00	\$39.29	\$ 84,613.28	10	\$ 464.91	\$ 614.03
Huff, Jacob	\$ 34.098	274.08	337.32	42.60	52.44	9,352.32	2,000.00	\$50,000.00	\$27.47	\$ 62,058.76	35	\$ 1,193.44	\$ 1,704.91
Johnson, Cynthia	\$ 33.137	274.08	436.80	273.60	52.44	9,352.32	1,920.00	\$48,000.00	\$26.37	\$ 60,309.24	13	\$ 430.78	\$ 437.02
Perschka, Kristina	\$ 30.149	274.08	359.88	113.16	52.44	9,352.32	1,720.00	\$43,000.00	\$23.63	\$ 54,871.88	32	\$ 964.78	\$ 1,570.57
Snippert, Aaron	\$ 70.112	0.00	380.28	97.08	152.16	27,000.00	6,975.00	\$93,000.00	\$51.10	\$ 127,604.52	24.5	\$ 1,717.75	\$ 1,808.16

\$ 271.35

\$ 493,848.92

138 \$ 5,423.65

\$ 8,166.97

Employee	Hourly Rate	PTO Hours	% of time	Total
Conrad, Angel	27.262	50.50	100.00	\$ 1,376.74
Davis, Tracy	30.096	2.00	5.88	\$ 3.54
Decker, April	46.491	17.00	18.87	\$ 149.12
Huff, Jacob	34.098	21.00	71.43	\$ 511.47
Johnson, Cynthia	33.137	1.00	18.84	\$ 6.24
Perschka, Kristina	30.149	27.00	74.42	\$ 605.79
Snippert, Aaron	70.112	3.50	36.84	\$ 90.41

\$ 2,743.32

February 24, 2024

PPE

RACE BIWEEKLY TIME REPORT
 REVISED 01/4/09
 GRANT / PROGRAM

CDBG HOUSING REHAB - SINGLE 21-4y
 CD BG HOUSING REHAB - SINGLE CD 21-4z

	EMPLOYEE NAME: Angel Conrad							EMPLOYEE SIGNATURE							TOTAL
	1/14/24 SUN	2/12/24 MON	2/13/24 TUE	2/14/24 WED	2/15/24 THU	2/16/24 FRI	2/17/24 SAT	2/18/24 SUN	2/19/24 MON	2/20/24 TUE	2/21/24 WED	2/22/24 THU	2/23/24 FRI	2/24/24 SAT	
CDBG TOTAL HOURS														0.00	
ARPA Admin														0.00	
East Bayfront Greenway Trail Project														0.00	
Home Services														0.00	
LHRD Grant														0.00	
COUNTY CD BG														0.00	
Loan Programs														0.00	
ACT 137														0.00	
WholeHome														0.00	
Land Bank														0.00	
Industrial/Blight														0.00	
OWB Keystone, Renaissance, PNC														0.00	
HACE (Housing Authority)														0.00	
OTHER (please notate):														0.00	
SUBTOTAL WORKED HOURS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	7.00	5.50	0.00	19.50
HOLIDAY														0.00	
VACATION		7.00	7.00	7.00	7.00	7.00								35.00	
PERSONAL														0.00	
FUNERAL/BEREAVEMENT														0.00	
SICK/DOCTOR														14.00	
JURY DUTY														1.50	
TOTAL		7.00	7.00	7.00	7.00	7.00								70.00	

[Handwritten Signature]
 Finance

[Handwritten Signature: Angel Conrad]

[Handwritten Circle: FLB]

PPE
February 24, 2024

RACE BIWEEKLY TIME REPORT

REVISED 8/14/09
GRANT / PROGRAM

EMPLOYEE NAME:

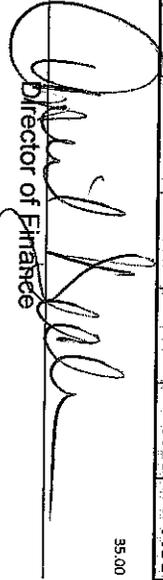
Tracy Davis

EMPLOYEE SIGNATURE



	2/12/24		2/13/24		2/14/24		2/15/24		2/16/24		2/17/24		2/18/24		2/19/24		2/20/24		2/21/24		2/22/24		2/23/24		2/24/24		TOTAL	
	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU		FRI
CDBG TOTAL HOURS	-																											0.00
ARPA Admin		7.00	5.00	5.00	7.00	5.00																						64.00
East Baymont Greenway Trail Project																												0.00
Home Services																												0.00
LHRD Grant																												0.00
COUNTY CDBG																												0.00
Loan Programs																												0.00
ACT 137																												0.00
Whole Home																												0.00
Land Bank			2.00	2.00																								4.00
Industrial Blight																												0.00
OWB Keystone, Renaissance, PNC																												0.00
HACE (Housing Authority)																												0.00
OTHER (please notate):																												0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	5.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	68.00
HOLIDAY																												0.00
VACATION																												0.00
PERSONAL						2.00																						2.00
FUNERAL-BEREAVEMENT																												0.00
SICK/DOCTOR																												0.00
JURY DUTY																												0.00
TOTAL		7.00	7.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	70.00	

APPROVED:



Director of Finance

35.00

35.00

70.00

PPE
February 24, 2024

RACE BIWEEKLY TIME REPORT
REVISED 8/14/09
GRANT PROGRAM

EMPLOYEE NAME:

April Decker

EMPLOYEE SIGNATURE



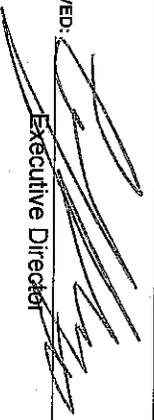
	SUN	2/12/24 MON	2/13/24 TUE	2/14/24 WED	2/15/24 THU	2/16/24 FRI	2/17/24 SAT	2/18/24 SUN	2/19/24 MON	2/20/24 TUE	2/21/24 WED	2/22/24 THU	2/23/24 FRI	2/24/24 SAT	TOTAL
CDBG TOTAL HOURS															
ARRA Admin		7.00	5.00	6.00	6.00				5.00	7.00		4.00			40.00
East Badcock Greenway Trail Project												2.00			2.00
Home Services															0.00
LEAD Grant															0.00
COUNTY CDBG															0.00
Loan Programs															0.00
ACT 137															0.00
Whitlock Home															0.00
Land Bank			2.00	1.00	1.00	4.00			2.00						10.00
Industrial BLDG															0.00
OMB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please indicate):															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	4.00	0.00	0.00	7.00	7.00	0.00	7.00	0.00	0.00	53.00
HOLIDAY															0.00
VACATION						3.00					7.00				10.00
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR													7.00		7.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00		7.00	7.00	7.00	7.00	7.00	7.00		70.00

35.00

35.00

70.00

APPROVED:



Executive Director

RPE
February 24, 2024

RACE BIWEEKLY TIME REPORT

REVISED 8/14/09
GRANT / PROGRAM

EMPLOYEE NAME: **Jacob Huff**

EMPLOYEE SIGNATURE

Jacob Huff

CDBG-TOTAL HOURS	2024							TOTAL
	SUN	MON	TUE	WED	THU	FRI	SAT	
ARRA Admin					2.00	2.00		4.00
East Bayfront Greenway Trail Project								0.00
Home Services								0.00
COUNTY CDBG								0.00
Loan Programs								0.00
ACT 137								0.00
Whole Home								0.00
Land Bank					5.00	5.00		10.00
Industrial Blight								0.00
OWB Keystone, Renaissance, PNC								0.00
HACE (Housing Authority)								0.00
OTHER (please notate):								0.00
SUBTOTAL WORKED HOURS		0.00	0.00	0.00	7.00	7.00	0.00	49.00
HOLIDAY								0.00
VACATION								0.00
PERSONAL								0.00
FUNERAL-BEREAVEMENT								0.00
SICK/DOCTOR		7.00	7.00	7.00				21.00
JURY DUTY								0.00
TOTAL		7.00	7.00	7.00	7.00	7.00		70.00

APPROVED: *Jacob Huff*
Finance

35.00

35.00

70.00

PPE
February 24, 2024

RACE BIWEEKLY TIME REPORT
REVISED 8/7/09
GRANT / PROGRAM

EMPLOYEE NAME: **Cynthia Johnson**
EMPLOYEE SIGNATURE: *Cynthia Johnson*

	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL
CDBG HOUSING REHAB-SINGLE 21-4y															0.00
CDBG HOUSING REHAB-SINGLE CD 21-4y															0.00
CDBG TOTAL HOURS															0.00
ARPA Admin		5.00	6.00	6.00	6.00	6.00			5.00	6.00	5.00	5.00		6.00	56.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
LHRD Grant															0.00
COUNTY CDBG															0.00
Loan Programs															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank		2.00	1.00	1.00	1.00	1.00			2.00	1.00	2.00	1.00		1.00	13.00
Industrial Blight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please notate):															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	6.00		7.00	69.00
HOLIDAY															0.00
VACATION															0.00
PERSONAL												1.00			1.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00		7.00	70.00

APPROVED: *[Signature]*
Finance

35.00

35.00

70.00

RACE BIWEEKLY TIME REPORT

February 24, 2024

PPE

REVISED 8/4/09
GRANT/ PROGRAM

EMPLOYEE NAME:

Kristina Perschka

EMPLOYEE SIGNATURE:



	EMPLOYEE NAME: Kristina Perschka							EMPLOYEE SIGNATURE:							TOTAL
	SUN	2/12/24 MON	2/13/24 TUE	2/14/24 WED	2/15/24 THU	2/16/24 FRI	2/17/24 SAT	2/18/24 SUN	2/19/24 MON	2/20/24 TUE	2/21/24 WED	2/22/24 THU	2/23/24 FRI	2/24/24 SAT	
CDBG-TOTAL HOURS															0.00
ARPA Admin			2.00	2.00					2.00	2.00	2.00	1.00			11.00
East Bayfront Greenway Trail Project															0.00
Home Services															0.00
COUNTY CDBG															0.00
Loan Programs															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank			5.00	5.00					5.00	5.00	5.00	4.00	3.00		32.00
Industrial Flight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please notate):															0.00
SUBTOTAL WORKED HOURS		0.00	7.00	7.00	7.00	0.00	0.00	0.00	7.00	7.00	7.00	5.00	3.00	0.00	43.00
Holiday															0.00
VACATION															7.00
PERSONAL			7.00												7.00
FINANCIAL-BEREAVEMENT															0.00
SICK/DOCTOR												2.00	4.00		13.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	70.00

35.00

35.00

70.00

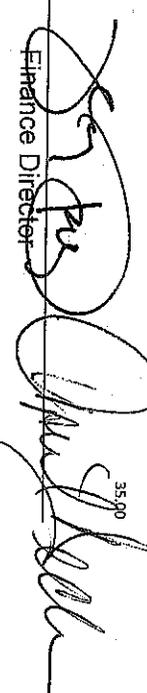
APPROVED:



Finance

RACE BIWEEKLY TIME REPORT
REVISED 8/14/09
GRANT/ PROGRAM

	EMPLOYEE NAME: Aaron Shippert							EMPLOYEE SIGNATURE							TOTAL
	SUN	2/12/24 MON	2/13/24 TUE	2/14/24 WED	2/15/24 THU	2/16/24 FRI	2/17/24 SAT	2/18/24 SUN	2/19/24 MON	2/20/24 TUE	2/21/24 WED	2/22/24 THU	2/23/24 FRI	2/24/24 SAT	
CDBG TOTAL HOURS															
ARPA Admin		2.00	3.00						1.00	2.00	2.00	4.00			0.00
East Mountain Greenway Trail Project		5.00	4.00	3.00	3.00				4.00	4.00			2.00		28.00
Home Services															0.00
LHRD Grant															0.00
COUNTY CDBG															0.00
PA State Lead Grant															0.00
ACT 137															0.00
Whole Home															0.00
Land Bank				4.00	4.00				2.00	1.00	5.00		5.00		24.50
Industrial Elight															0.00
OWB Keystone, Renaissance, PNC															0.00
HACE (Housing Authority)															0.00
OTHER (please notate):															0.00
SUBTOTAL WORKED HOURS		7.00	7.00	7.00	7.00	3.50	0.00	0.00	7.00	7.00	7.00	7.00	7.00	0.00	66.50
HOLIDAY															0.00
VACATION						3.50									3.50
PERSONAL															0.00
FUNERAL-BEREAVEMENT															0.00
SICK/DOCTOR															0.00
JURY DUTY															0.00
TOTAL		7.00	7.00	7.00	7.00	7.00			7.00	7.00	7.00	7.00	7.00		70.00

APPROVED:  Finance Director

35.00
70.00

MARSH SCHAAF LLP
 SUITE 300 300 STATE STREET
 ERIE PA 16507
 814-456-5301
 FAX 814-456-1112
 EIN 250640643

REDEVELOPMENT AUTHORITY FOR THE CITY OF ERIE

PAGE 1
 02/15/2024
 FILE 1230917-000D
 INVOICE 3

2321 CAMERON ROAD/ PARKER, Geremia D. & Charita C

			<u>HOURS</u>	
09/20/2023	ECS	Prepare for hearing re Petition for Valuation; review file; review appraisal re value; review liens and mortgage	1.30	
09/27/2023	ECS	Telephone discussions and emails with appraiser (Patrick Arlet) regarding value of property and court appearance	0.20	
11/01/2023	ECS	Prepare, file and serve Motion to Stay proceedings for additional review of matter; correspondence to Judge Piccinini regarding hearing and request to stay matter	0.50	
11/02/2023	ECS	Flat Fee Preparation of Satisfaction for Habitat for Humanity (\$150.00)		
	ECS	Flat Fee Condemnation Fee (\$1,750.00)		
	ECS	Review outstanding liens and title matters; negotiate payoff and acceptance of Just Compensation and full release of mortgage	0.50	
	ECS	Telephone calls, emails and additional communication re Just Compensation, claims and appraisal; negotiate payoff and acceptance of Just Compensation and full release of mortgage	0.50	
			<u>3.00</u>	<u>2,350.00</u>

<u>ATTORNEY</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL FEES</u>
EUGENE C SUNDBERG JR (ECS) PARTNER	0.00	\$0.00	\$1,900.00
EUGENE C SUNDBERG JR (ECS) PARTNER	3.00	150.00	450.00

02/07/2024	USPS - Postage	34.52
		<u>34.52</u>

BALANCE DUE \$2,384.52

 COPY

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.
 Marsh Schaaf, LLP
 300 State Street, Suite 300
 Erie PA 16507

FUNDING SOURCE EIB
 WORK PLAN 2023
 CATEGORY Condemnation
 INITIALS JH

6838-11

MARSH SCHAAF LLP
SUITE 300 300 STATE STREET
ERIE PA 16507
814-456-5301
FAX 814-456-1112
EIN 250640643

ERIE LAND BANK
ATTN: AARON SNIPPETT, EXECUTIVE DIRECTOR
626 STATE STREET, ROOM 107
ERIE PA 16501

PAGE 1
02/15/2024
FILE 1220104-002D
INVOICE 22

RETAINER FEE BILLING

02/15/2024	ECS	Monthly retainer fee - January 2024 for Eugene C. Sundberg, Solicitor for the Erie Land Bank for the City of Erie	500.00
		<u>ATTORNEY</u> EUGENE C SUNDBERG JR (ECS) PARTNER	<u>TOTAL FEES</u> \$500.00
		PREVIOUS BALANCE	\$500.00
01/30/2024		ECS 122-104.002 Erie Land Bank/Monthly Retainer fee - Payment Received	-500.00
		BALANCE DUE	<u>\$500.00</u>

Please remit payment to:

Eugene C. Sundberg, Jr., Esq.
Marsh Schaaf, LLP
300 State Street, Suite 300
Erie PA 16507

6201-11



Hagan Business Machines, Inc.

"The Service Leader Since 1950"

1112 Peach Street
Erie, Pa 16501
814-456-7521

MAR 04 2024

CONTRACT INVOICE

Invoice Number: A134567
Invoice Date: 2/29/2024
Account Number: ER3324
Balance Due: \$291.04

Bill To: Redevelopment Authority of the City of Erie
626 State St/Rm 107
Erie, PA 16501-0000

Customer: Redevelopment Authority of the City of Erie
626 State St/Rm 107
Erie, PA 16501-0000

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
ER3324	30 Days	3/30/2024	\$ 291.04	\$ 291.04
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CON0427-01		\$ 291.04		6/2/2020	9/1/2025
Contract Remarks					

MONTHLY BILLING FOR THE ACTUAL BLACK AND COLOR PRINTS MADE

DELIVERED JUNE 2, 2020 AT BLACK CC: -0- & COLOR CC: -0-

Summary:

Contract base rate charge for this billing period	\$0.00 *
Contract overage charge for the 2/2/2024 to 3/1/2024 overage period	\$291.04 **
*Sum of equipment base charges **See overage details below	\$291.04

Detail:

Equipment included under this contract

Toshiba/BC4515AC

Number	Serial Number	Base Charge	Location
18180	CNAK63998	\$0.00	Redevelopment Authority of the City of Erie 626 State St/Rm 107 Erie, PA 16501-0000

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B/W	BLK-18180	172,797	177,397	4,600	0	4,600	\$0.006500	\$29.90
Color	COL-18180	164,282	169,030	4,748	0	4,748	\$0.055000	\$261.14
								\$291.04

6420-10-5087 ARPA Admin \$ 232.83
6430-11 ELB \$ 58.21

Remit To: PO Box 1247
Erie, PA 16512

A carrying and administration charge of 1.5% per month (18% per year) will be charged on all past due accounts.

Invoice SubTotal	\$291.04
Tax:	\$0.00
Invoice Total	\$291.04
Balance Due:	\$291.04

Customer Care

Invoice Summary

Hours of Operation
M-F, 7am - 6pm CT
Payments
Toshiba Financial Services
PO Box 070241
Philadelphia, PA 19176-0241

Telephone
877-222-5617
Correspondence
Customer Care
PO Box 3072
Cedar Rapids, IA 52406-3072

Contract Number 450-0007778-001
Customer Number 1052592269
Invoice Number 5028826911
Due Date 03/28/2024
Invoice Date 02/26/2024
Total Due \$168.50

Redevelopment Authority Of The
City Of Erie
626 State St Ste 107
Erie, PA 16501

Email
customerservice@financialservicing.net
Online Services
<https://onlinemvaccounts.com>

MAR 06 2024

Last Payment \$168.50
posted on 02/11/2024

Important Messages

Interested in receiving your invoices by email? To go paperless, please register on the website listed under the online services section of the invoice.

Contract Number	Asset Description	Model/Serial Number	Asset Location
450-0007778-001	Copier	e-STUDIO4515AC CNAK63998	626 State St Ste 107 Erie, PA 16501
Coverage Period 02/28/2024-03/27/2024			

Beginning March 1, 2024, your invoices will be delivered by secured email from invoicing@financialservicing.net.

Item Description	Original Invoice	Amount	Tax	Item Total	Due Date	Subtotal
Payment Amount		168.50		168.50	03/28/2024	\$168.50
Total Current Charges:						\$168.50
Previously Billed Charges:						\$0.00
450-0007778-001 Total Charges:						\$168.50
Invoice Total:						\$168.50

6420-10-5087 \$134.80 ARPA admin
6430-11 \$33.70 ELB

Detach and return the bottom remittance portion with your payment. Include invoice number on check.

Customer Care
PO Box 3072
Cedar Rapids, IA 52406-3072

Contract Number 450-0007778-001 Due Date 03/28/2024
Invoice Number 5028826911 Invoice Date 02/26/2024
Current Due \$168.50
Total Due \$168.50

Amount Enclosed

\$ [REDACTED]

Please make check payable to:

Toshiba Financial Services
PO Box 070241
Philadelphia, PA 19176-0241



Redevelopment Authority Of The City Of E
626 State St Ste 107
Erie PA 16501

008001095
4312

00000050288269114501000000016850202403280000000168503

Werkbot Studios
1001 State St. Suite 800
Erie, PA 16501
United States
Phone: (814) 461-1322
Email: brian@werkbot.com

Invoice

Invoice # 3262
Billed On Feb 28, 2024
Terms On-Receipt
Due On Feb 28, 2024

Bill To
Aaron Snippert
Erie Land Bank
626 State Street
Room 107
Erie, PA 16501
United States

PAID on Feb 28, 2024
\$79.00 USD

Date	Description	Qty	Price	Subtotal
Feb 28 – Mar 28, 2024	Werkbot Hosting	1	\$79.00	\$79.00

Subtotal	\$79.00
Total	\$79.00
Paid	(\$79.00)
Amount Due	\$0.00

Payments

Feb 28, 2024 \$79.00 Payment from Visa ... 4868

Notes

All amounts in United States Dollars (USD)

60430-11



Invoice

Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

Invoice number: 10001289168496
Total: \$63.60
Date: Feb 24, 2024
Payment method: VISA ending 9529
Payment authorization code: 660592

Bill to

April Decker
Erie Land Bank
626 State St|Rm 107
Erie, PA 16501-1146
US
Address may be standardized for tax purposes
Company ID: 9130354718241056

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Essentials	1	\$60.00	\$60.00
Sales tax - Standard:			\$3.60
Total invoice:			\$63.60

Tax reporting information

Period for monthly fees:	Feb 24, 2024 - Mar 24, 2024
Total without tax:	\$60.00
Total tax:	\$3.60

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

6430-11



Final Details for Order #112-5126668-6829822

Order Placed: January 16, 2024
PO number : 01162024_Office Supplies
Amazon.com order number: 112-5126668-6829822
Order Total: \$139.43

Shipped on January 17, 2024	
Items Ordered	Price
2 of: KEXIN 10 x 8GB Flash Drive Thumb Drive 8 GB Swivel USB Drive 8G Bulk USB Stick Pen Drives Jump Drive 8 GB USB Drives with LED Indicator for Data Storage Sold by: KEXIN2007 (seller profile) Condition: New	\$23.37
Shipping Address: TRACY DAVIS 626 State Street Room 107 ERIE, PA 16501 United States	Item(s) Subtotal: \$46.74 Shipping & Handling: \$0.00 ----- Total before tax: \$46.74 Sales Tax: \$0.00 -----
Shipping Speed: Amazon Day Delivery	Total for This Shipment: \$46.74 -----

Shipped on January 17, 2024	
Items Ordered	Price
1 of: Amazon Basics Rectangular 12-Outlet Power Strip Surge Protector , 4,320 Joule, 10-Foot Cord, Black Sold by: Amazon.com Condition: New	\$25.71
1 of: VIVO Dual Monitor Desk Mount, Heavy Duty Fully Adjustable Steel Stand, Holds 2 Computer Screens up to 30 inches and Max 22lbs Each, Black, STAND-V002 Sold by: V I V O (seller profile) Product question? (Ask Seller) Business Price Condition: New	\$32.99
1 of: MOUNTUP Single Monitor Desk Mount, Adjustable Gas Spring Monitor Arm Support Max 32 Inch, 4.4-17.6lbs Screen, Computer Monitor Stand Holder with Clamp/Grommet Mounting Base, VESA Mount Bracket, MU0004 Sold by: MOUNTUP (seller profile) Product question? (Ask Seller) Condition: New	\$33.99
Shipping Address: TRACY DAVIS 626 State Street Room 107 ERIE, PA 16501 United States	Item(s) Subtotal: \$92.69 Shipping & Handling: \$0.00 ----- Total before tax: \$92.69 Sales Tax: \$0.00 -----
Shipping Speed: Amazon Day Delivery	Total for This Shipment: \$92.69 -----

(ARPA)

Payment information

Payment Method:

Visa | Last digits: 9529

Item(s) Subtotal: \$139.43

Shipping & Handling: \$0.00

Billing address

TRACY DAVIS
626 State Street
Room 107
ERIE, PA 16501
United States

Total before tax: \$139.43

Estimated Tax: \$0.00

Grand Total: \$139.43

Credit Card transactions

Visa ending in 9529: January 17, 2024: \$139.43

To view the status of your order, return to [Order Summary](#).

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6400-11 * 105.44

ELB



Final Details for Order #112-0638348-1328232

Order Placed: January 22, 2024
PO number : 01222024_Office
Amazon.com order number: 112-0638348-1328232
Order Total: \$19.55

Shipped on January 23, 2024	
Items Ordered	Price
1 Of: Avery Heavy-Duty 3 Ring Binder with Label Holder, 4 Inch One Touch EZD Rings, 4.5 Inch Spine, 1 Black Binder (79994)	\$19.55
Sold by: MyOfficeInnovations/Staples, Inc. (seller profile) Product question? (Ask Seller)	
Business Price	
Condition: New	
Shipping Address:	
TRACY DAVIS	Item(s) Subtotal: \$19.55
626 State Street	Shipping & Handling: \$0.00
Room 107	-----
ERIE, PA 16501	Total before tax: \$19.55
United States	Sales Tax: \$0.00

Shipping Speed:	Total for This Shipment: \$19.55
Standard Shipping	-----

Payment information	
Payment Method:	
Visa Last digits: 9529	Item(s) Subtotal: \$19.55
	Shipping & Handling: \$0.00

Billing address	Total before tax: \$19.55
TRACY DAVIS	Estimated Tax: \$0.00
626 State Street	-----
Room 107	Grand Total: \$19.55
ERIE, PA 16501	
United States	
Credit Card transactions	Visa ending in 9529: January 23, 2024: \$19.55

To view the status of your order, return to [Order Summary](#) .

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6400-11

EUB



Final Details for Order #112-3317275-4944258

Order Placed: January 22, 2024
PO number : 01222024_Office
Amazon.com order number: 112-3317275-4944258
Order Total: \$171.58

Shipped on January 23, 2024	
Items Ordered	Price
1 Of: <i>Eagle Desktop 3 Hole Punch, Paper Puncher, Heavy Duty, 12 Sheet Capacity, Metal (Deep Pink)</i> Sold by: TYI (seller profile) Business Price Condition: New	\$14.88
1 Of: <i>Amazon Basics Rectangle 12-Outlet Power Strip Surge Protector, 4,320 Joule, 8-Foot Cord, Black</i> Sold by: Amazon.com Condition: New	\$24.72
1 Of: <i>Orlian USB Hub, 5-in-1 USB 3.0 Hub Adapter, with 3 USB 3.0 Ports, SD and microSD Card Reader, USB A to USB C Adapter, for MacBook Pro, iMac, XPS, Surface Pro, S20, S10[Charging NOT Supported]</i> Sold by: Orlian Official Store (seller profile) Business Price Condition: New	\$11.99
Shipping Address: TRACY DAVIS 626 State Street Room 107 ERIE, PA 16501 United States	Item(s) Subtotal: \$51.59 Shipping & Handling: \$0.00 ----- Total before tax: \$51.59 Sales Tax: \$0.00 ----- Total for This Shipment: \$51.59 -----
Shipping Speed: Delivery in fewer trips to your address	

6400-11

Shipped on January 24, 2024	
Items Ordered	Price
1 Of: <i>Brother HL-L2405W Wireless Compact Monochrome Laser Printer with Mobile Printing, Black & White Output Includes Refresh Subscription Trial(1), Amazon Dash Replenishment Ready</i> Sold by: Amazon.com Condition: New	\$119.99
Shipping Address: TRACY DAVIS 626 State Street Room 107 ERIE, PA 16501 United States	Item(s) Subtotal: \$119.99 Shipping & Handling: \$0.00 ----- Total before tax: \$119.99 Sales Tax: \$0.00 ----- Total for This Shipment: \$119.99 -----
Shipping Speed: Delivery in fewer trips to your address	

Payment information

Payment Method:
Visa | Last digits: 9529

Item(s) Subtotal: \$171.58
Shipping & Handling: \$0.00

Billing address
TRACY DAVIS
626 State Street
Room 107
ERIE, PA 16501
United States

Total before tax: \$171.58
Estimated Tax: \$0.00

Grand Total: \$171.58

Credit Card transactions

Visa ending in 9529: January 24, 2024: \$171.58

To view the status of your order, return to [Order Summary](#).

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6400-11 * 51.59
6400-10-5087 * 119.99

ELB



Final Details for Order #112-4419414-6002639

Order Placed: January 26, 2024
PO number : 01262024_Office
Amazon.com order number: 112-4419414-6002639
Order Total: \$102.93

Shipped on January 28, 2024

Items Ordered	ELB	Price
1 of: HOLMES 4" Personal Fan, Rechargeable Battery, 3 Speed Settings, Lightweight, Compact and Portable, Adjustable Head, Home and Office, USB Cable, Black Finish Sold by: GREAT DEALS TODAY (seller profile) Condition: New		\$13.99
1 of: Clipco Staple Remover (6-Pack) (Orange) Sold by: Trade Quest Global Corp (seller profile) Product question? (Ask Seller) Business Price Condition: New		\$6.98
1 of: LEVN Wireless Headset with Microphone for PC, Bluetooth Headset with Mic & Mute Button, 65 Hrs Working Time Noise Cancelling Wireless Headset for Work from Home/Computer/Laptop/Call Center/Office Sold by: LEVN LIMITED (seller profile) Business Price Condition: New		\$47.99
1 of: [Upgraded] USB Computer Speakers for Desktop/ PC/ Laptop Small Plug-n-Play External Speakers with Crystal-Clear Sound, Loud Volume, Rich Bass, Compatible with Windows/macOS/ChromeOS/Linux - Portable Sold by: XKX Direct (seller profile) Business Price Condition: New		\$13.98
1 of: NexiGo N60 1080P Webcam with Microphone, Adjustable FOV, Zoom, Software Control & Privacy Cover, USB HD Computer Web Camera, Plug and Play, for Zoom/Skype/Teams, Conferencing and Video Calling Sold by: NexiGo USA (seller profile) Product question? (Ask Seller) Condition: New		\$29.99

Shipping Address: TRACY DAVIS 626 State Street Room 107 ERIE, PA 16501 United States	Item(s) Subtotal: \$112.93 Shipping & Handling: \$0.00 Promotion applied: -\$10.00 ----- Total before tax: \$102.93 Sales Tax: \$0.00 ----- Total for This Shipment: \$102.93 -----
Shipping Speed: Amazon Day Delivery	

Payment information

Payment Method: Visa Last digits: 9529	Item(s) Subtotal: \$112.93 Shipping & Handling: \$0.00 Promotion applied: -\$10.00
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Great Lakes Insurance Services Group LLC

**1128 State Street
Erie, PA 16501**

Phone: 814-456-0498
Fax: 814-454-4898

Invoice

2/15/2024

Invoice # 8404

Bill To
Eric Land Bank 626 State Street Room 107 Erie, PA 16501

Company
Evanston Insurance Co...

Bill Period	Description	Amount
12/18/2023 - 12/18/2024	General Liability - Occurrence	458.00
	PA Surplus Lines Tax	13.74
<p>The Insurer which has issued this insurance is not licensed by the Pennsylvania Insurance Department and is subject to limited regulation. This insurance is NOT covered by the Pennsylvania Insurance Guaranty Associated. Placed by Great Lakes Insurance Services Group, LLC. 1128 State Street Erie, PA 16501</p>		
<p>PLEASE MAKE CHECK PAYABLE TO: "GREAT LAKES INSURANCE SERVICES GROUP, LLC", AND REMIT TO: 1128 STATE STREET ERIE PA 16501</p>		
<p>6300-11</p>		

Total	\$471.74
Payments/Credits	\$0.00
Balance Due	\$471.74

NOTICE: Checks that you write for payment to our company may be converted into an electronic debit to your account if your payment is returned for Non Sufficient Funds (NSF). You acknowledge that your account can be electronically charged for a NSF Fee not to exceed maximum NSF Fee set by law.
THIS INVOICE IS PAYABLE ON RECEIPT

Employee: Jake Huff

Reimbursable Expenses

Month: February

Charge to:

	LHRD	CDBG	HOME	GENERAL	OTHER	Land Bank	TOTAL
Cell Phone						\$50.00	\$50.00
Parking							\$0.00
Mileage						\$20.10	\$20.10
Travel Per diem Meal							\$0.00
Postage							\$0.00
Keys							\$0.00
Clothing							\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70.10	\$70.10

TOTAL REIMBURSABLE

EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70.10	\$70.10
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Jake Huff
 Employee

2.29.24

Date

Shane R. Miller
 Finance Director

Phone
 605-579-1111
 \$50.00

Total Reimbursement: \$70.10

Reimbursable Expenses

Month:

2024 - February

Employee:

Aaron Snippet

Charge to:

Cell Phone - February

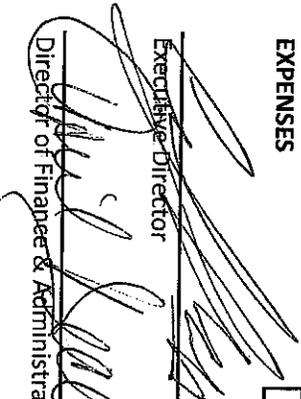
LHRD	CDBG	EIB	GENERAL	OTHER	TOTAL
		\$50.00			\$50.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
					\$50.00

TOTAL REIMBURSABLE

EXPENSES

\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
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Executive Director



 Director of Finance & Administration

2/29/2024

Date

Total Reimbursement:

\$50.00

10450-11



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